



2023 NMHJA Spring Preview Horse Show

April 28-30, 2023

NMHJA Local / USHJA Zone 8 Outreach

EXPO New Mexico - Albuquerque, NM

GENERAL INFORMATION

Horse Show Management reserves the right to itself to interpret all questions and conditions in regard to or arising out of an incident to the show without claims for damages or recourse of any kind. Questions not covered in these Rules and Regulations shall be decided by Horse Show Management, their decision to be final. Horse Show Management reserves the right to limit entries, refuse, accept conditionally, or cancel entries, disqualify riders or exhibitors, prohibit exhibition of entries, and cancel award prizes, without claim for damages; to change any course, to add a dotted line, to cancel or combine any classes, or to reschedule classes after due notice to exhibitors; to change rings or judges; to change specifications in jumper classes, or make any changes management deems in the best interests of the show. Every horse entered for competition will be under the control of the Horse Show Management, but Management will, in no case, be responsible for any loss or damage that may occur, and it shall be a condition of entry that each exhibitor shall hold the show, its members, directors and employees, EXPO New Mexico, New Mexico Hunter Jumper Association and Collman Equestrian Productions harmless for any loss or accident to horse, horses or equipment which may occur from sickness, fire or otherwise.

1) ARRIVAL & DEPARTURE / STALLS / HAUL-IN - Horses may arrive anytime after 8:00am on Thursday, April 27th. All horses must depart by 8:00pm on Sunday, April 30th. Stalls for the week (Thu-Sun) are \$125; Day Stalls for those hauling in and wanting a stall for a day are \$50 per day. Haul-In Fee, if not using a stall, is \$25 per day. All horses must pay either a Stall Fee or Haul-In Fee.

2) ENTRY PROCESS / CLOSING DATE / FREE CLASS - There are four ways to enter the show ... **1)** you can postal mail your entries and pay the \$25 Office Fee by including a check or filling out the credit card portion of the entry (must be postmarked by April 17th and received within five (5) days; **2)** you can email your entries by completing an entry blank, including filling out the credit card portion of the entry blank for your \$25 Office Fee, scanning it or saving it as a PDF file and emailing it to entries@cepshows.com (must be received by April 17th); **3)** you can enter online using the www.horseshowing.com website, which will ask you for all of your entry information and require a credit card payment of the \$25 Office Fee (must be done and submitted by April 17th); **4)** you can enter at the show by bringing your completed entry blank and blank check or credit card to the office. To encourage pre-entries and minimize the long lines each show morning, entries properly made, including the \$25 Office Fee, in any form by the entry closing date of Monday, April 17th will qualify for one free class, a value of \$25. Entries made after that date or at the show will not be subject to a late fee, but will not receive the free class.

3) CHECK-IN / PAYMENT PROCESS - Upon arrival to the show, back numbers may be picked up as long as there is a valid form of payment on file with the show office. If you entered with a check, then that check will have already been deposited, so you'll need to bring another open check or credit card to leave on file. If you entered with a credit card, that card is already on file and no further action is necessary. If you have no valid form of payment on file, you or your trainer may pick up your number and the trainer will be responsible for your account until such time a valid form of payment is provided.

4) ATTIRE / EQUIPMENT - Proper basic show attire for the rider includes boots / jodhpur boots / half-chaps and britches and collared shirts (hunt coats optional). USEF rules will be followed for equipment for the horse. In any case, footwear with at least a 1/2" heel is required. An FEI/ASTM hard hat is mandatory for all riders while mounted. Martingales are prohibited in all under saddle and pleasure classes. All other questions regarding tack and equipment shall be at the sole discretion of the judge and/or show management.

5) RETURNED CHECKS - Checks returned by the bank for any reason are regarded as a most serious offense and will be handled according to the following procedure: A 10% PENALTY WILL BE ASSESSED FOR EVERY RETURNED CHECK (MINIMUM OF \$25)! Accounts will be given ten days to be paid in full with cash or cash equivalent or they will be turned over to the appropriate authorities.

6) FEED & BEDDING - Feed and bedding will be available from the facility feed and bedding concession starting at 8:00am on move-in day, Thursday, April 27th, and will be available daily during posted business hours. You may bring your own feed and hay onto Expo property for your own use, but all shavings must be purchased through the Expo Feed & Bedding Office. No outside shavings may be brought onto the property and used. Contact the feed office at 505-934-2681 or 505-259-5341. They will be closed the day before our arrival (closed Wednesday, April 26th) so be sure to place any pre-orders prior to that day.

7) ARENAS / SCHOOLING - On Thursday, April 27th, open schooling will be allowed in the Indoor Horse Arena from 12:00 noon until 5:00pm. One outdoor warm-up arena will also be available from 9:00am until 5:00pm for lunging. The second outdoor warm-up arena will NOT be open on Thursday, just on show days. Proper hardhat and footwear mandatory at all times while mounted. On show days, the show ring will be open for schooling from 7:00am until 8:00am. There are currently two warm-up arenas available for our use, one with warm-up jumps and the other to lunge in. These arenas and times are subject to change upon the facility's request.

8) A NOTE ABOUT SCHEDULING

This horse show is considered a local schooling show and accepts entries anytime up until the start of the classes being entered. Therefore, it is impossible to establish start and finish times for these classes as new entries come in all day. While management will make an effort to run the show as smoothly and efficiently as possible, exhibitors are cautioned that the more entries there are, the later the schedule will run. Show management thanks everyone for their patience and understanding as we try to give everyone a great, fun and fair horse showing experience!

GENERAL INFORMATION (continued)

9) FACILITY ENTRANCE - If arriving before 6:30am, you must enter via Gate 3 (on San Pedro Drive across from Copper Avenue). At approximately 6:30am, Gate 6 will be opened and you may enter through that gate (on San Pedro Drive across from Roma Avenue, just south of Lomas Blvd).

10) HORSE SHOW OFFICE - Will be open on Thursday, April 27th from 11:00am until 5:00pm, and on show days from 7:00am until 1/2 hour after the end of the show.

11) HORSE SHOW FEES - Every horse entered in the show must pay a \$25 Office Fee (covers the cost of entry processing, paperwork, back numbers, forms and supplies, cell phone use in lieu of a facility show office phone, etc.), a \$25 Warm-Up / Schooling Fee (covers the cost of being able to warm-up on Thursday and/or school in the rings whenever available before and after each show day, and includes arena rentals, footing work and additional medical coverage off show hours, etc.), a \$25 Medic Fee (to help offset the cost of qualified and properly-equipped medical staff on duty during the show), and since the show is USHJA Outreach recognized, each entry will be assessed a \$2 USHJA Outreach Fee that is passed along directly to the USHJA.

12) SHOW SCRATCH FEE - If you pre-enter, then show scratch on or prior to the entry closing date, your entry and any form of payment will be shredded. If you pre-enter, then show scratch after the entry closing date, your \$25 Office Fee becomes the Scratch Fee and is non-refundable.

13) PARKING PASSES - Each vehicle entering and parking at Expo New Mexico must have a parking pass issued by the facility. Exhibitors are responsible for paying for their own passes. Facility management will let CEP know how to get these passes and we will publish this information on the CEP website at www.cepshows.com. We apologize for not having this information at this time.



2023 NMHJA Rule Book — Section / Class Specifications

The following sections / classes are being offered at this show and are governed and pointed by the New Mexico Hunter Jumper Association. Specifications listed below are taken directly from the current 2023 NMHJA Rule Book. Other sections / classes listed in the NMHJA Rule Book are not being offered at this show and are omitted from this list. Refer to the NMHJA Rule Book at www.nmhja.org for more information.

1. Short Stirrup Rider: Open to riders 12 and under as defined by USEF. Fence height 2'0". Rider may not cross enter into any division or class with fences exceeding 2'9" at the same horse show. Rider may ride only one horse in this division per show. This is a BEGINNER division.
2. Medium Stirrup Rider: Open to riders 13 - 17 as defined by USEF. Fence height 2'0". Rider may not cross enter into any division or class with fences exceeding 2'9" at the same horse show. Rider may ride only one horse in this division per show. This is a BEGINNER division.
3. Long Stirrup Rider: Open to amateurs as defined by USEF. Fences height 2'0". Rider may not cross enter into any division or class with fences exceeding 2'9" at the same horse show. Rider may ride only one horse in this division per show. This is a BEGINNER division.
4. Low Children's/Adult Amateur Hunter: Open to horses ridden by Adult Amateur or Junior Exhibitors as defined by USEF. Horse/rider combination may not cross enter into any division or class with fences exceeding 3' at the same show except Equitation and Medal classes. No jog. Fence height 2'6" with spreads not to exceed fence height.
5. Modified Children's/Adult Amateur Hunter: Open to horses ridden by Adult Amateur or Junior Exhibitors as defined by USEF. Horse/rider combination may not cross enter into any division or class with fences exceeding 3' at the same show except Equitation and Medal classes. No jog. Fence height 2'9" with spreads not to exceed fence height.
6. 3'0" Children's Hunter.
7. 3'0" Adult Amateur Hunter.
8. Baby Green Hunter: Open to all horses or ponies showing in its first or second year of showing and not having shown 2'9" or higher as defined by USEF. The course will be a hunter course with no combinations. Trotting will not be penalized. No jog. Fence height 2'6".
9. 11 and Under Equitation: restricted to riders age 11 and under. Fence height 2'6".
10. 12 - 14 Equitation: restricted to riders age 12 - 14. Fence height 3'0".
11. 15 - 17 Equitation: restricted to riders age 15 - 17. Fence height 3'0".
12. Adult Amateur Equitation: restricted to adult riders age 18 & Over. Fence height 3'0".
13. 0.70m/0.80m Jumper: No entry restrictions. Any horse, regardless of money won, is eligible to compete in this section. The specific height at which the class or section is being offered must be stated in the prize list. Fence heights 0.70m (2'3") and 0.80m (2'7").
14. 0.90m/1.0m Jumper: No entry restrictions. Any horse, regardless of money won, is eligible to compete in this section. The specific height at which the class or section is being offered must be stated in the prize list. Fence heights 0.9m (2'11") and 1.0m (3'3").
15. 1.05m-1.10m Jumper: No entry restrictions. Any horse, regardless of money won, is eligible to compete in this section. The specific height at which the class or section is being offered must be stated in the prize list. Fence heights 1.05m (3'5") and 1.10m (3'10").
16. 1.20m Open Jumper - No entry restrictions. Any horse, regardless of money won, is eligible to compete in this section. The specific height at which the class or section is being offered must be stated in the prize list. Minimum fence height of 1.15m (3'9").
17. Pre-Child/Adult Jumper - Open to horses ridden by Adult Amateur or Junior Exhibitors as defined by USEF. Horse/rider combination may not cross enter into any division or class with fences exceeding 1m at the same show except Equitation and Medal classes. Fence height 0.7m (2'3") - 0.9m (2'11").
18. 1.00m Low Adult Amateur Jumper.
19. 1.00m Low Children's Jumper.
20. 1.10m High Children's Jumper.
21. 1.10m High Adult Amateur Jumper.
22. 1.20m Low Junior/Amateur Jumper.

2023 NMHJA SPRING PREVIEW — TENTATIVE SHOW SCHEDULE

Friday, April 28th
Indoor Horse Arena - 8:30am

* denotes NMHJA pointed classes
 'OR' denotes USHJA Outreach pointed classes

- 101. 18" Warm-Up
- 102, 103. OR 18" Open Hunter (no oxers)
- 104. OR 18" Open Hunter U/S
- 105. 20" Warm-Up
- 106, 107. OR 20" Open Hunter (no oxers)
- 108. OR 20" Open Hunter U/S
- 109. 23" Warm-Up
- 110, 111. OR 23" Open Hunter (no oxers)
- 112. OR 23" Open Hunter U/S
- 113. 26" Warm-Up
- 114, 115. *OR Baby Green Hunter 26"
- 116. *OR Baby Green Hunter U/S
- 117. 29" Warm-Up
- 118, 119. OR 29" Open Hunter
- 120. OR 29" Open Hunter U/S
- 121. 30" Warm-Up
- 122, 123. OR 30" Open Hunter
- 124. OR 30" Open Hunter U/S

Course Change

- 151. *OR 0.70m Jumper II; 2b
- 152. *OR 0.70m Pre-Child/Adult Jumper II; 2b
- 153. *OR 0.80m Jumper II; 2b
- 154. *OR 0.80m Pre-Child/Adult Jumper II; 2b
- 155. *OR 0.90m Jumper II; 2b
- 156. *OR 0.90m Pre-Child/Adult Jumper II; 2b
- 157. *OR 1.00m Jumper II; 2b
- 158. *OR 1.00m Low Child/Adult Jumper II; 2b
- 159. *OR 1.10m Jumper II; 2b
- 160. *OR 1.10m High Child/Adult Jumper II; 2b
- 161. *OR 1.20m Jumper II; 2b
- 162. *OR 1.20m Low Jr/Am Jumper II; 2b



SHOW CHAMPIONSHIPS

Championships are high-point awards. Ties broken by most points over fences. If still tied, then most points in the Under Saddle and Equitation Flat class. Jumper ties remain tied. Points Calculated: 10, 6, 4, 2, 1, 1/2. Championships are offered in 37 sections:

- 18" Open Hunter
- 2'0" Open Hunter
- 2'3" Open Hunter
- 2'6" Baby Green Hunter
- 2'9" Open Hunter
- 3'0" Open Hunter
- Walk-Trot Hunter & Equitation 4"
- Crossrail Hunter & Equitation 12"
- Future Rider Hunter & Equitation 18"
- Short / Medium Stirrup Hunter & Equitation 2'0"
- Long Stirrup Hunter & Equitation 2'0"
- Beginner Rider Hunter & Equitation 2'3"
- Low Children's / Adult Hunter & Equitation 2'6"
- Mod Children's / Adult Hunter & Equitation 2'9"
- Children's / Adult Hunter 3'0"
- Equitation 17 & Under 3'0"
- Equitation 18 & Over 3'0"
- 0.70m Jumper & 0.70m Pre-Child / Adult Jumper
- 0.80m Jumper & 0.80m Pre-Child / Adult Jumper
- 0.90m Jumper & 0.90m Pre-Child / Adult Jumper
- 1.00m Jumper & 1.00m Low Child / Adult Jumper
- 1.10m Jumper & 1.10m High Child / Adult Jumper
- 1.20m Jumper & 1.20m Low Jr/Am Jumper

Saturday - April 29th
Indoor Horse Arena - 8:30am

* denotes NMHJA pointed classes
 'OR' denotes USHJA Outreach pointed classes

- 201, 202. OR Walk-Trot Hunter 4"
- 203. OR Walk-Trot Hunter U/S
- 204. Walk-Trot Pleasure Flat
Walk-Trot courses are once around outside
- 205, 206. OR Crossrail Hunter 12"
- 207. OR Crossrail Hunter U/S
- 208. Crossrail Pleasure Flat
- 209, 210. OR Future Rider Hunter 18"
- 211. OR Future Rider Hunter U/S
- 212. Future Rider Pleasure Flat
Crossrail & Future courses are twice around outside
- 213. 20" Warm-Up
- 214, 215. *OR Short/Med Stirrup Hunter 20" (no oxers)
- 216. *OR Short/Med Stirrup Hunter U/S
- 217. 20" Warm-Up
- 218, 219. *OR Long Stirrup Hunter 20" (no oxers)
- 220. *OR Long Stirrup Hunter U/S
- 221. 23" Warm-Up
- 222, 223. OR Beginner Rider Hunter 23" (no oxers)
- 224. OR Beginner Rider Hunter U/S
- 225. 26" Warm-Up
- 226, 227. *OR Low Children's/Adult Hunter 26"
- 228. *OR Low Children's/Adult Hunter U/S
- 229. 29" Warm-Up
- 230, 231. *OR Mod Children's/Adult Hunter 29"
- 232. *OR Mod Children's/Adult Hunter U/S
- 233. 3'0" Warm-Up
- 234, 235. *OR Children's/Adult Hunter 3'0"
- 236. *OR Children's/Adult Hunter U/S
- 237. \$250 OR NMHJA Hunter Derby 20" to 30"

Class to be run as a one round hunter derby with both hunter classic and hunter handy style lines, turns and jumps. To be held open with all hunter classes 20" through 30" to make it convenient for our exhibitors to show in. The \$250 purse divided top six as follows: \$75, \$50, \$40, \$35, \$25, \$25.

Course Change

- 251. *OR 0.70m Jumper II; 1
- 252. *OR 0.70m Pre-Child/Adult Jumper II; 1
- 253. *OR 0.80m Jumper II; 1
- 254. *OR 0.80m Pre-Child/Adult Jumper II; 1
- 255. *OR 0.90m Jumper II; 1
- 256. *OR 0.90m Pre-Child/Adult Jumper II; 1
- 257. *OR 1.00m Jumper II; 1
- 258. *OR 1.00m Low Child/Adult Jumper II; 1
- 259. *OR 1.10m Jumper II; 1
- 260. *OR 1.10m High Child/Adult Jumper II; 1
- 261. *OR 1.20m Jumper II; 1
- 262. *OR 1.20m Low Jr/Am Jumper II; 1

Indoor Horse Arena - Approx 6:00pm

- Pizza Party
- 281. Leadline 9 & Under (free entry fee)
 - 282. \$250 Equitation Flat Classic
 - 283. \$250 Open Under Saddle Derby
 - 284. Champagne Glass Class (free entry)
 - 285. Egg & Spoon Class (free entry)

CREDIT CARDS ACCEPTED

CEP accepts Visa, Mastercard and Discover only. Sorry, Amex is not accepted.

SHOW OFFICE PHONE

480.704.3981 (starting 11am on Thu, April 27th)

Sunday - April 30th
Indoor Horse Arena - 8:30am

* denotes NMHJA pointed classes
 'OR' denotes USHJA Outreach pointed classes

- 301. *OR 0.70m Jumper II; 2c
- 302. *OR 0.70m Pre-Child/Adult Jumper II; 2c
- 303. *OR 0.80m Jumper II; 2c
- 304. *OR 0.80m Pre-Child/Adult Jumper II; 2c
- 305. *OR 0.90m Jumper II; 2c
- 306. *OR 0.90m Pre-Child/Adult Jumper II; 2c
- 307. *OR 1.00m Jumper II; 2c
- 308. *OR 1.00m Low Child/Adult Jumper II; 2c
- 309. *OR 1.10m Jumper II; 2c
- 310. *OR 1.10m High Child/Adult Jumper II; 2c
- 311. *OR 1.20m Jumper II; 2c
- 312. *OR 1.20m Low Jr/Am Jumper II; 2c

Course Change

- 331, 332. OR Walk-Trot Eq O/F 4"
- 333. OR Walk-Trot Eq Flat
Walk-Trot courses are once around outside
- 334, 335. OR Crossrail Eq O/F 12"
- 336. OR Crossrail Eq Flat
- 337, 338. OR Future Rider Eq O/F 18"
- 339. OR Future Rider Eq Flat
Crossrail & Future courses are twice around outside
- 340. 20" Warm-Up
- 341, 342. *OR Short/Med Stirrup Eq O/F 20" (no oxers)
- 343. *OR Short/Med Stirrup Eq Flat
- 344. 20" Warm-Up
- 345, 346. *OR Long Stirrup Eq O/F 20" (no oxers)
- 347. *OR Long Stirrup Eq Flat
- 348. 23" Warm-Up
- 349, 350. OR Beginner Rider Eq O/F 23" (no oxers)
- 351. OR Beginner Rider Eq Flat
- 352. 26" Warm-Up
- 353, 354. *OR Low Children's/Adult Eq O/F 26"
- 355, 356. *OR Eq O/F 11 & Under 26"
- 357. *OR Low Children's/Adult Eq Flat
- 358. *OR Eq Flat 11 & Under
- 359. 29" Warm-Up
- 360, 361. *OR Mod Children's/Adult Eq O/F 29"
- 362. *OR Mod Children's/Adult Eq Flat
- 363. 3'0" Warm-Up
- 364, 365. *OR Eq O/F 17 & Under 3'0"
- 366, 367. *OR Eq O/F 18 & Over 3'0"
- 368. *OR Eq Flat 17 & Under
- 369. *OR Eq Flat 18 & Over
- 370. \$250 NMHJA Equitation O/F Challenge 20"-30"

Class to be run as a one round equitation course with tests built in. To be held open with all equitation over fences classes 20" through 30" to make it convenient for our exhibitors to show in. The \$250 purse divided to the top three as follows: \$125, \$75, \$50 in gift certificates.

HORSE SHOW FEES

- Office Fee: \$25 per horse
- Warm-Up / Schooling Fee: \$25 per horse
- Medical Fee: \$25 per horse
- USHJA Outreach Fee: \$2 per horse
- Class Entry Fees: \$25 / class
- Full Stall (Thu-Sun): \$125
- Day Stall (no overnights): \$50 per day
- Haul-In Fee (no access to stalls): \$25 per day



FOR OFFICE USE ONLY

2023 NMHJA SPRING PREVIEW HORSE SHOW

April 28-30, 2023

NMHJA
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Only One (1) Horse Per Entry Blank Please
(please insure you are using the correct entry blank for your chosen show)

HORSE INFORMATION

NAME: _____ SEX: _____ COLOR: _____ AGE: _____ HT: _____
USHJA #: _____ NMHJA #: _____
OWNER / AGENT
NAME: _____ USHJA #: _____
ADDRESS: _____
CITY: _____
STATE: _____ ZIP: _____
TELEPHONE: (____) _____
EMAIL: _____

TRAINER

NAME: _____ USHJA #: _____
BARN / FARM NAME: _____
ADDRESS: _____
CITY: _____
STATE: _____ ZIP: _____
TELEPHONE: (____) _____
EMAIL: _____

PRIZE MONEY PAYEE

NAME: _____
ADDRESS: _____
CITY: _____ ST: _____ ZIP: _____
SSN or Fed Tax ID #: _____

RIDER 1

NAME: _____
ADDRESS: _____
CITY: _____
STATE: _____ ZIP: _____
NMHJA #: _____ USHJA #: _____
DATE OF BIRTH (mm/dd/yyyy): ____/____/____

SECTIONS / CLASSES ENTERED FOR RIDER 1

ENTRY AGREEMENT - Release, Assumption of Risk, Waiver, and Indemnification. This document waives important legal rights. Read it carefully before signing. I AGREE in consideration for my participation in this Competition to the following: I AGREE that the "Competition" as used herein includes the NMHJA, USHJA and CEP (Competition Management), as well as all of their officials, officers, directors, employees, agents, personnel, volunteers and affiliates. I AGREE that I choose to participate voluntarily in the Competition with my horse, as a rider, handler, longeur, lessee, owner, agent, coach, trainer, or as parent or guardian of a junior exhibitor. I am fully aware and acknowledge that horse sports and the Competition involve inherent dangerous risks of accident, loss, and serious bodily injury including broken bones, head injuries, trauma, pain, suffering, or death. ("Harm"). I AGREE to hold harmless and release the Competition from all claims for money damages or otherwise for any Harm to me or my horse and for any Harm of any nature caused by me or my horse to others, even if the Harm arises or results, directly or indirectly, from the negligence of the Competition. I AGREE to expressly assume all risks of Harm to me or my horse, including Harm resulting from the negligence of the Competition. I AGREE to indemnify (that is, to pay any losses, damages, or costs incurred by) the Competition and to hold them harmless with respect to claims for Harm to me or my horse, and for claims made by others for any Harm caused by me or my horse while at the Competition. I understand that I am entitled to wear protective equipment without penalty, and I acknowledge that the Competition strongly encourages me to do so while WARNING that no protective equipment can guard against all injuries. If I am a parent or guardian of a junior exhibitor, I consent to the child's participation and AGREE to all of the above provisions and AGREE to assume all of the obligations of this Release on the child's behalf. I represent that I have the requisite training, coaching and abilities to safely compete in this competition.

Owner/Agent: _____
Trainer: _____
Rider One: _____
Rider Two: _____
Parent / Adult Guardian (if any riders are minors): _____

RIDER 2

NAME: _____
ADDRESS: _____
CITY: _____
STATE: _____ ZIP: _____
NMHJA #: _____ USHJA #: _____
DATE OF BIRTH (mm/dd/yyyy): ____/____/____

SECTIONS / CLASSES ENTERED FOR RIDER 2

ENTRY DEPOSIT

TOTAL AMOUNT DUE WITH THIS ENTRY: \$25.00
(\$25 Office Fee ... Non-Refundable if Show Scratch)

To pay by credit card, please fill out the Credit Card Authorization section below. Otherwise, you may include a check payable to NMHJA which will be deposited on the entry closing date. Any other fees due can be paid upon closeout at the end of the show. Possible other fees are listed in the prize list and will be added to your account at the show.

CREDIT CARD AUTHORIZATION

Name As it Appears On Card: _____
Credit Card #: _____ - _____ - _____ - _____ CSO#: _____
Expiration Date (MM/YYYY): ____/____/____ Billing Zip Code: _____
Signature: _____
(All credit card transactions incur a 3% Convenience Fee. Once charged, the Convenience Fee is not refundable and not creditable under any circumstances)

Office Use Only
Entry Postmarked / Received: ____/____/____ Amount: \$ _____
Check #: _____ CC Transaction #: _____